

From: [Office Account President](#) 

Date: March 4, 2020 at 3:52:00 PM Eastern Standard Time

To: "ALLCAMPUS@LISTS.NCC.EDU" 

Subject: **COVID-19**

Dear Students, Faculty & Staff,

As you know, we have been closely monitoring the concerns related to [COVID-19 \(Coronavirus\)](#) and we are taking proactive and prudent measures to ensure the health and safety of our community. In this regard we have chosen to engage the *Emergency Response and Recovery Plan*. Pursuing the Emergency Response and Recovery Plan is solely in anticipation of any potentially heightened situation(s). You may find a link to the plan by clicking [here](#).

In addition, the President's Cabinet and area Vice Presidents are continuously enhancing learning continuity and preparedness plans in the event that students, faculty, and staff may not be able to come to campus or attend classes in person. We have also been taking immediate actions that are increasing our level of preparedness.

We are working very closely with County and State Officials, and up to this point we have no indication of any positive cases of COVID-19 at the College or on Long Island.

General Updates

The Center for Disease Control and Prevention (CDC) [this week updated its travel guidance](#), recommending that travelers avoid all nonessential travel to China and now Iran, Italy and South Korea (Level 3), and exercise caution when traveling to other regions that are experiencing sustained community transmission, which currently includes Japan (Level 2).

Consistent with travel warnings from the CDC, all SUNY Schools have suspended campus-sponsored travel outside the U.S. and canceled any study abroad programs for the Spring Semester to impacted countries. At this time, there are no NCC students studying abroad in the impacted countries and we do not have any plans for study abroad trips for the Spring Semester.

However, we are part of a larger school system and a number of our SUNY institutions currently have students in these impacted countries. Based on the recommendations for the New York State Department of Health (DOH), SUNY Chancellor Kristina M. Johnson [announced today](#) that arrangements are being made to bring back all non-essential students, faculty, and staff currently studying or working in the impacted

countries and they will begin a 14-day quarantine upon their return.

In addition, under the guidance of the SUNY officials and the CDC, we are encouraging the NCC community to avoid travel overseas. As you know, the updates for COVID-19 are changing daily as are the travel restrictions. The safety of our NCC community is our number one concern and we urge you to keep us informed of your travel plans.

A reminder: there are steps that everyone can take to help prevent the spread of this and other viruses.

- It is currently flu and respiratory disease season, and it is recommended to get a flu vaccine if not medically contraindicated and you have not already done so
- Washing your hands with soap and water often for at least 20 seconds, or use an alcohol-based hand sanitizer where soap and water are not available
- Avoid touching your eyes, nose, and mouth prior to washing your hands
- Avoid close contact with people who are sick
- **Stay home when you are sick**
- Cover your cough or sneeze
- Clean or disinfect frequently touched objects and surfaces

Given COVID-19 is an ever-evolving global situation, the [NCC Coronavirus website](#) and the [SUNY Health Alert website](#) will be updated regularly as new information becomes available. We ask that you check these pages regularly.

Regards,

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