

## **NASSAU COMMUNITY COLLEGE FOUNDATION**

### **CONFIDENTIALITY POLICY**

Failure to adhere to the standards of care and loyalty may adversely affect the organization's continued viability, how well it is able to fulfill its mission and the level of trust that donors, regulators and other constituents have in the organization.

Duty of Loyalty – each Board Member is expected to act in good faith and in the best interests of the Foundation and in furtherance of its mission rather than in furtherance of his or her personal interests or another entity in which he or she is associated.

The confidentiality of the Foundation should be maintained as to information and Board deliberations unless such information becomes publicly known through no fault of the Board Member, is a matter of public record, or must be revealed pursuant to law or Court order.

Disclosure of non-public information may adversely affect the Foundation's competitive advantage or reputation in the community.

The individual Director is not a spokesperson for the Foundation and thus disclosure to the public of internal Foundation activities should be made only through the Foundation's designated spokespersons.

The Board Chair or Executive Director of the Foundation, will be responsible for responding to all questions presented to the Foundation.

Adherence to or support of the Foundation's mission is a fundamental expectation for non-profit directors.

Each Director shall acknowledge receipt of this policy and agree to adhere to its terms.

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Signature