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Date: February 11, 2015
To: Joseph Muscarella
VP Facilities Management
From: Anne Brandi *NB*
Assistant to the President/
Secretary to Board of Trustees
Subject: Approved Resolution

At its meeting of February 10, 2015, the Nassau Community College Board of Trustees approved the following resolution:

RESOLVED, THAT THE BOARD OF TRUSTEES APPROVES THE NASSAU COMMUNITY COLLEGE IDENTIFICATION BADGE POLICY AS RECOMMENDED BY THE CAMPUS SAFETY ADVISORY COMMITTEE AND APPROVED BY THE BOARD OF TRUSTEES POLICY COMMITTEE.

c: Maria Conzatti, Acting EVP
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Martin Roddini, Public Safety
Samuel J. Sanguedolce



Nassau Community College Identification Badge Policy

To ensure the continued security and safety of the Nassau Community College (NCC) community, NCC has implemented a strict Identification (ID) Badge Policy. This Policy requires that all NCC personnel have a means of identifying themselves if necessary. Students, Staff and Faculty must ensure that they possess a valid, new version of the NCC ID Card while on campus.

Faculty and Staff

All faculty and staff working in any College facility must have a current NCC identification badge visibly displayed.

Students

All students in any College facility must have a current NCC identification in their possession.

Students who do not obtain and carry a valid ID badge may be denied access to NCC facilities which are essential to their success such as the Library and computer labs.

Those students, who cannot produce a valid ID when asked, may be asked to leave or escorted off of campus by Public Safety.

Contractors

All company superintendents working at NCC are required to register with Public Safety (prior to the commencement of work) and obtain a temporary ID. Once registered, all company superintendents must visibly wear the NCC temporary ID while on site. All other workers must have visible company identification while working at NCC.

Contractors working for Physical Plant will initially register with Public Safety and check in and out with Physical Plant (Customer Service Desk) every day they are working for the College. All contractors working for Physical Plant must have visible company identification while working at NCC.

Students, Staff, Faculty and Contractors may be asked to show their ID badge to Public Safety officers or other college officials to verify their affiliation and purpose for being on campus.

Students, Staff, Faculty and Contractors who observe someone in one of NCC's facilities that may look as though they do not belong, can call Public Safety at 572-7100 for assistance. Public Safety will investigate and will ask the person in question to present a valid NCC ID badge.